

Marshals/Officials Schedule for Corporate Pursuit Time Trial

19th June at 5:30pm

| Role | Name | Responsibility |
|--|--|---|
| Event Directors | Julian Ineson, Sier Vermunt | Organise and Manage the event |
| Results | Sier Vermunt | Collate and post results |
| Commentator | Julian Ineson | Provide commentary to the masses |
| Sound and PA | Cycling Southland Office | Organise Sound and Music, Video, PA |
| Electronic Equipment | Bruce Ross | Prepare and install all equipment |
| Electronic Time Keepers Results | Danielle Ralph Kate Wilson; | Prepare start sheets and keep electronic results Post results on Notice board |
| Manual Timekeepers- Front | Adele Larsen; Craig Sadlier, Ray Robinson | Manually keep times- Sheets provided |
| Clerk of Course | John Taylor | Call all the riders to be at line on time |
| Official Holders of Number One Rider | Gareth Davis | Hold number one rider. No pushing. |
| Other Holders | Mike Larsen, Keith Wilson and coaches | Hold riders 2, 3, 4. |
| Registration table | Sharyon Ralph, Sonya Barton | Hand out rider packs and numbers. |
| Official Photographers | James Jubb-Envious Photography | Photograph teams as per specifications |
| Marshal for Team Photos | Mitchell Morris | Co-ordinating team photos |
| Bike Checks toe straps tyre pressures | Coaches | Check tyre pressures and wheel nuts and toe straps and headsets. Check bike gearing. Need to do this at least 2hrs before start |
| Starters Commissaires | Tony Hammington Paul Tomlinson Dave Beadle | Start the countdown. Needs to be familiar with starting equipment. Roll out checks |
| Medical Team | Helen McKenzie and Team. | Provides medical advice and services when required. Setup medical service area. |
| Money Collectors at Top of Stairs | Junior Parents | Collect a gold coin from all adults |
| Marshals at East Tunnel and West Tunnel | | Monitor the entry of Authorised riders and personnel. |

Marshals/Officials Schedule for Corporate Pursuit

Sunday 28th June

| Role | Name | Responsibility |
|--|---|---|
| Event Directors | Julian Ineson, Sier Vermunt | Organise and Manage the event |
| Results | Sier Vermunt | Collate and post results |
| Commentator | Julian Ineson | Provide commentary to the masses |
| Sound and PA | Cycling Southland Office | Organise Sound and Music, Video, PA, Score board advertising |
| Electronic Equipment | Bruce Ross | Prepare and install all equipment |
| Commissaires | Tony Hammington Paul Tomlinson | Uphold the rules and spirit of the competition and make rulings in association with the event directors. |
| Electronic Time Keepers | Andrea Hope, Danielle Ralph | Prepare start sheets and keep electronic results |
| Results Runners | Kate Wilson; Mitchell Morris | Post results Up-stairs and In-field results boards |
| Manual Timekeepers- Front and Back | Craig Sadlier Adele Larsen Ray Robinson Lindsay Jordan Mark Day Graham Beggs | Manually keep times- Sheets provided |
| Clerks of Course | John Taylor | Coral all the riders to be at line on time |
| Official Holders of Number One Rider | -Front Straight Gareth Davis- Back Straight | Hold number one rider. Release Start Only. |
| Other Holders | Keith Wilson, Coaches and other volunteers | Hold riders 2, 3, 4. |
| Registration table | Sharyon Ralph, Nic Wybrow | Hand out team numbers and meal tickets. Help to keep centre of velodrome clear of non official people Confirm start Sheet and Meal Tickets Confirm Officials and Coaches Meal tickets |
| Upstairs Results | Junior Parent on Cycling Southland Stairwell Door | Post results to Upstairs notice board. |

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| Entry door people | Roster throughout day. Junior Parents | Collect appropriate monies and stamp peoples hands for return entry. Sell Programmes |
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| Official Photographer | Robyn Jordan | Take action photos for the day and have these available for the evening presentation |
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| Bike Checks toe straps tyre pressures and order | Coaches | Check tyre pressures and rollout of riders, |
| | | |
| Starters | Tony Hammington | Start the countdown. Needs to be familiar with starting equipment |
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| Medical Team | Helen McKenzie | Provides medical advice and services when required. Setup medical service area. |
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| Extra Support Officials | Tony Ineson | |
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| Refreshments for Officials | Junior Division Parents | Provide morning and Afternoon refreshments and lunch for all designated officials |
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| Marshals at East Tunnel and West Tunnel | Helen McKenzie | Monitor the entry of Authorised riders and personnel. |
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| Massage Therapy | Muscle Fix | User Pays |
| Administration | Melissa Chilton | Communications, website, entries |
| Carpet/Seating set up Take Down | Junior Club | Roll out carpets and tape onto courts. Set up seating for teams. |