

## Baxter & Neilson Wheels Policy

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### Policy Statement

This policy sets guidelines and outlines responsibilities for the use of the racing wheels generously donated by Ray and Trish Galt, of Baxter & Neilson Plumbers.

### Purpose

To ensure that Cycling Southland has a clear protocol around the appropriate use of the wheels, as well as their storage and maintenance. Authorisation to use the wheels can be revoked by Cycling Southland if the user is deemed to have used them contrary to the agreement.

### Background

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In 2006, Ray and Trish Galt from Baxter & Neilson Plumbing, set up the Baxter & Neilson Plumbers Cycling Development Team with the object to provide a group of young upper-level riders with some high-spec equipment (that would potentially be unattainable to them due to the costs involved) to allow them to perform to the best of their ability.

They selected a team of up to four riders in either the U19 and/or U21 age group to receive assistance by providing the use of equipment purchased and owned by Baxter & Neilson Plumbers. They were selected for a 12-month term, reviewed annually along with up and coming riders in the U17 age group to identify potential future team members.

The original pool of equipment consisted of aero helmets, cycle and wheel bags, Corima rear disc wheels, Zen front and rear disc wheels, Zipp 808 and Zipp 1080 wheels. The equipment was managed, distributed and maintained by Mark Smith.

Team members represented Southland at national events and also New Zealand at international events, often riding the wheels to podium finishes.

In addition to the development team, Ray and Trish also sponsored Cycling Southland Junior Div's Omnium Points Series for U13, U15 and U17 grades, both boys and girls. The eight-week race series provided encouragement and motivation for junior riders by way of a regular competition night culminating with an awards function.

In 2015, Ray and Trish signalled that the following year would be their final one. The 2016 event was the last Baxter & Neilson Omnium Points Series, and it was marked with a special presentation to Ray and Trish.

In May 2018, Ray and Trish contacted Cycling Southland to gift the wheels to the organisation. They hoped that Cycling Southland would "maintain and provide them for use by up and coming cyclists who may not be in a position to outlay expenditure on these types of wheels without first seeing the performance gains that can be achieved" but also placed "no definite expectations that these wheels be used this way or by only one section of the club". It was for the organisation to determine how they were used.

They gifted:

5 Corima rear wheel discs	(three newer and two older)
2 Zen front discs	(two older)
4 Zipp front deep section wheels	(three 1080 and 1 808)
Bags for the wheels	

## Protocol for Use

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To help riders be competitive at the highest level, the Baxter & Neilson wheels can be used by Cycling Southland junior licensed members at major events where they represent the province, including, but not restricted to:

- Junior World Track Champs,
- Oceania Track Championships,
- Elite & U19 Track Championships,

Other riders may apply to use the wheels, with each application considered on a case-by-case basis. No application sets a precedent for future use.

Riders seeking to use the wheels must have shown a commitment to Cycling Southland by regularly taking part in club racing and events such as carnivals and the King House Omnium Series, partake in regular training sessions and abide by the organisation's policies.

Riders must apply in writing to the General Manager requesting the use of the Baxter & Neilson wheels. This will be forwarded to the elected selectors for consideration.

If there is a conflict with many riders requesting wheels then the Southland selectors will seed the riders in each event and advise the squad coaches, who will distribute them accordingly.

The rider must sign the Baxter & Neilson Wheel Agreement document before using the wheels.

Cycling Southland will also appoint a custodian to look after the wheels, ensure they are returned in the same condition and manage any required maintenance.

The SIT Southern Performance Hub will provide for maintenance on the wheels through the sponsorship agreement with H&J Smith Outdoor.

Any non-racing damage incurred while loaned to a rider must be made good to the condition they were loaned.

## Responsibilities

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### **The General Manager will:**

- Manage the request process from a rider for the wheels including passing on the request to the selectors and provide a loan agreement document that all riders and their parents (if rider is U19) must sign.
- Appoint a custodian to look after the wheels and manage any maintenance.

### **The Selectors will:**

- Consider the rider request in a timely manner and convey their decision to the General Manager.
- Give preference to SIT Southern Performance Hub members, then U19 riders, then U17 riders.
- Where several riders request the use of the wheels then the selectors will seed the riders in each event and advise the squad coaches who will distribute the wheels accordingly.

### **Users agree to:**

- Sign and abide by the Baxter & Neilson Wheels Loan Agreement and abide by this policy.
- Treat the equipment with great care and consideration – the equipment should never be in a position to be damaged while in storage or transit.

**The custodian will:**

- Liaise with the General Manager and the rider requesting loan of the wheels.
- Arrange the loan of the wheels to a rider following a request approved by the selectors.
- Ensure the loan agreement form is signed by the rider and their parents and returned to the General Manager.
- Ensure the wheels are returned in the same condition that they were loaned out as.
- Ensure that the equipment is maintained and to a safe usable standard.
- Be responsible for the care and safety of the equipment when not in use.
- Arrange any maintenance in conjunction with the SIT Southern Performance Hub coach.
- Ensure that tyres are glued to the wheels by himself or a suitably qualified mechanic to ensure safety for the riders.

**The SIT Southern Performance Hub will:**

- Provide for the maintenance of the wheels through the hub's existing agreement with H & J Smith Outdoor.

## **Other Wheels**

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Cycling Southland has other track race wheels for use by riders of various ages and various races.

These wheels can be used at: National Track Championships,  
Oceania Track Championships and  
Junior World Track Championships.

Their use is managed by the squad coaches with the aim for all riders to benefit from them.

### **U13/U15 wheels**

Three (3) sets of tubular race wheels that can be used by U13/u15 riders in bunch races and individual races. These wheels can be used by u17 in bunch racing as spares.

### **U17 wheels**

Two (2) sets of tubular campaign Pistas race wheels that can be used in individual races, team sprint and team pursuit races. These wheels can also be used by U15 riders in 500TT races.

### **U19/Elite wheels**

Four (4) sets of Fast Forward front discs used in individual pursuits, team pursuits, team sprints, 500TT and Kilos.

## Baxter & Neilson Wheels Loan Agreement

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I, ....., undertake to ensure that I abide to the Baxter & Neilson Wheels Policy and recognised that failure to comply may result in the removal of the use of the equipment. I agree the wheels remain the property of Cycling Southland.

I agree to:

- Ensure that the equipment is looked after, and kept clean and free of damage;
- Not deliberately damage the equipment in any way, leave them in a way that might lead them to be damaged or stolen while in storage or transit, or undertake any inappropriate behaviour that could be deemed as misuse;
- Not lend the equipment to any other person or rider unless requested to do so by the squad coach or a selector;
- Return the wheels at the agreed time and in the condition they were loaned out in.

Please accept this as written confirmation that I (being the rider) am fully aware of my obligations.

Rider Name: .....

Parent/Caregiver Signature: .....  
(If rider is under 18)

Date: .....

On behalf of Cycling Southland

Signature: .....

Date: .....